



SurTech

Dr. Sudhir Chandra Sur Institute of Technology & Sports Complex
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Affiliated to Maulana Abul Kalam Azad University of Technology, West Bengal.
WBCTVESD and Approved by AICTE



JIS GROUP
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Date: 09/05/2022

NOTICE

Objective:

The Board of Studies of a Department in the college shall:

- Prepare syllabus for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council;
- Suggest methodologies for innovative teaching and evaluation techniques;
- Suggest panel of names to the Academic Council for appointment of examiners; and coordinate research, teaching, extension and other academic activities in the department/college.

The BOS is hereby reconstituted with the following members

1	Dr. Sujoy Saha, Prof., HOD	Chairman
2	Dr. Dulal Krishna Mondal, Professor, Jadavpur University	University Nominee
3	Dr. John Deb Barma, Associate Professor, NIT Agartala	Academic Expert
4	Dr. Shibendu Shekhar Roy, Professor, NIT Durgapur	Academic Expert
5	Dr. Subrata Mukherjee, Head, Materials Characterisation Research Group, Tata Steel Limited	Industrial Nominee
6	Ms. Arpita Chatterjee, Asst. Prof.	Member
7	Mr. Subhasish Halder, Asst. Prof.	Member
8	Mr. Subhendu Pal, Asst. Prof.	Member
9	Ms. Geetika Kumari Salwan, Asst. Prof.	Member
10	Dr. Ruma Sen, Asst. Prof.	Member
11	Mr. Arindam Banerjee, Asst. Prof.	Member
12	Ms. Arpita Dey, Asst. Prof.	Member
13	Mr. Rahul kumar Prajapati, Asst. Prof.	Member
14	Ms. Arpita Poddar, Asst. Prof.	Member
15	Mr. Pradeep Kumar Sharma, Asst. Prof.	Member
16	Mr. Rajarshi Chakraborty, Asst. Prof.	Member
17	Mr. Soumyadip Karan, Asst. Prof.	Member
18	Ms. Anupama Kumar, TA	Member
19	Mr. Jit Majumder, TA	Member
20	Mr. Tanmoy Das, TA	Member
21	Dr. Adv. Kaushik Sengupta	Alumni

Frequency of the Meeting: - The Board of Studies shall meet at least twice a year

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Arind

The agenda of the meeting:

- MAKAUT syllabus and curriculum
- Academic activity
- Internship for final year students
- Budget
- Faculty Development programs
- Miscellaneous

Resolution of the Meeting:

1. Performance of B.Tech and M.Tech thesis has been discussed by the Head of the department.
2. The project distribution and mentorship policy has been discussed for the upcoming batch.
3. The department should maintain a cut off marks on admission to secure better-quality students.
4. It is strictly announced that no change of elective subjects (as offered by the Department).
5. Implementation of bridge course is proposed.
6. The awareness about Board of Practical Training (BOPT) is discussed.
7. It is recommended that at least one FDP should be organized per year.
8. The proposed budget for the year 2022-23 is discussed and approved.
9. Faculties are encouraged to apply for sponsor projects.

Susoy Seha
9/5/22
MOD - ME
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